

# Lamar-Dixon Expo Center

## Utility Service Order Form For Vendors

Show Name: \_\_\_\_\_ Show Dates: \_\_\_\_\_  
 Booth Name: \_\_\_\_\_ Booth Number: \_\_\_\_\_  
 Contact Name: \_\_\_\_\_ Address: \_\_\_\_\_  
 Phone Number: (\_\_\_\_) \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Payment Method: Check Cash Master Card Visa

Cardholder Name: \_\_\_\_\_ Card # \_\_\_\_\_ Exp Date: \_\_\_\_\_

Signature: \_\_\_\_\_ I also authorize LDEC to charge any outstanding balances at Move-Out time To my Credit Card

### Electrical Rental:

Quantity	Description	3 Day Show Rate	Each Additional Day	Total
	20 A – 110 V	\$ 60	\$ 15	
	20 A – 208 V	\$115	\$ 25	
	30 A - 208 V	\$145	\$ 35	
	30 A - RV Hook Up	N/A	\$ 25.00	
	50 A - RV Hook Up	N/A	\$ 35.00	
<b>Electrical Total</b>				

Specialty Wiring and Services will be billed at the prevailing rate

### Plumbing Services:

Quantity	Description	3 Day Show Rate	Each Additional Day	Total
	Access to Water	\$ 60	\$ 10	

### Phone Line:

Quantity	Description	3 Day Show Rate	Each Additional Day	Total
	Phone Line	\$ 150	N/A	

### **Please Note:**

- Payment in full must accompany a fully completed Service Order Form to be processed.
- No refunds will be granted after installation. Refunds will be mailed after being processed by the proper Departments.
- Under no circumstances shall anyone other than Lamar-Dixon Plumbers or Electricians make plumbing or electrical connections to the facility's systems
- Wall, column, and permanent building utilities are not part of the booth space and should not be used by Exhibitors.
- Rates quoted cover delivery of service to the booth and do not include connecting your equipment.
- All Exhibitor supplied extension cords must be of the three-wire grounded type. Cords must meet both National Electric Code and facility standards. All cords and hoses that cross public walkways must be taped or matted.
- Exhibitors are not permitted to share electrical service. All orders must be placed separately.
- Exhibitors using Electronic Equipment are encouraged to provide surge protectors for their Equipment.
- All furnished materials and equipment remains the property of the Lamar-Dixon Expo Center. All material damaged or removed from the property will be billed accordingly.
- Neither the Lamar-Dixon Expo Center, or the Parish of Ascension will accept liability for equipment damage due to power interruptions or variances, including but not limited to dips, surges, or power outages.

### Service Totals:

<b>Electrical</b>	
<b>Plumbing</b>	
<b>Phone Line</b>	
<b>Grand Total</b>	